

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, October 23, 2023

ONLINE MEETING (278-133-1615) CALLED TO ORDER at 2:16pm

CIC Chair: Anthony Gordon (substitute for Leslie Alexander)

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala, Jack Wheeler, Jacki Wright (alternate)
- **NSAS:** Jennifer Ounjian

Non-Voting Members

- **SLO Coordinator:** Michael Kilivris
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance: Leslie Alexander

Guests in attendance:

Allan Miller
Bashir Shah
Elisabeth Schultz
Katie Krolikowski
Laura Lozano

CONSENT AGENDA ACTION ITEMS

Agenda: October 23, 2023

Action: Approved, some updates on the 099s.

Motioned: Brianne

Seconded: Jacki

All in Favor: No abstentions

Minutes: September 25, 2023

Action: Approved

Motioned: Jenn G.

Seconded: Jacki

All in Favor: No abstentions

GEOL-298 Independent Study

Deactivation: Department has no one to teach this course.

GEOL-300 Field Studies

Deactivation: Department has no one to teach this course.

GEOL-100 Topics in Geology

Deactivation: Department has no one to teach this course.

COOP-160 General Work Experience Education

Deactivation: Course no longer needed due to new work experience regulations.

NON-CONSENT AGENDA ACTION ITEMS

MUSIC-230 Intermediate Music Recording

New Course: Degree Applicable. 3 units. 54 hours of lecture. Prerequisite: MUSIC-130. Grading option: Student choice. Masters Disciplines: Music, Commercial Music. Request Local GE Area C, and CSU GE Area C1. Request Distance Education: Both fully and partially online. (*Note: This course was tabled on 9/25/23 due to lack of time.*)

Action: Approved. Committee recommends removing the request for Local GE Area C, and for CSU GE Area C1.

Motioned: Brianne

Seconded: Najia

All in favor: No abstentions

AUSER-099 Occupational Work Experience

Revision: Change units to 3-4 units (from 1-4 units). Update hours to align with new regulation. 54 hours (paid or non-paid) equates to one unit of credit. Update course description, SLOs. Remove repeatability.

Action: Approved, as not repeatable, pending decision from State Board. Units changed to 3-4. Added online orientation. Form needed for online orientation.

Motioned: Jacki

Seconded: Jenn G.

All in Favor: No abstentions

BIOSC-099 Occupational Work Experience

Revision: Update hours to align with new regulation. 54 hours (paid or non-paid) equates to one unit of credit. Update course description, SLOs. Change Topcode to discipline specific Topcode (from General Work Experience). Remove repeatability.

Action: Approved, as not repeatable, pending decision from State Board.

Motioned: Brianne

Seconded: Jacki

All in Favor: No abstentions

COOP-170 Work Experience Education

Revision: Change title (from Occupational Work Experience Education). Update hours to align with new regulation. 54 hours (paid or non-paid) equates to one unit of credit. Update course description, SLOs. Remove repeatability.

Action: Approved, as not repeatable, pending decision from State Board.

Motioned: Brianne

Seconded: Jacki

All in Favor: No abstentions

CULIN-099 Occupational Work Experience

Revision: Update hours to align with new regulation. 54 hours (paid or non-paid) equates to one unit of credit. Update course description, SLOs. Change Topcode to discipline specific Topcode (from General Work Experience). Remove repeatability.

Action: Approved, as not repeatable, pending decision from State Board.

Motioned: Jenn G.

Seconded: Najia

All in Favor: No abstentions

BUS-099 Occupational Work Experience

Revision: Update hours to align with new regulation. 54 hours (paid or non-paid) equates to one unit of credit. Update course description, SLOs. Change Topcode to discipline specific Topcode (from General Work Experience). Remove repeatability.

Action: Approved, as not repeatable, pending decision from State Board.

Motioned: Najia

Seconded: Jacki

All in Favor: No abstentions

ECHD-099 Occupational Work Experience

Revision: Update hours to align with new regulation. 54 hours (paid or non-paid) equates to one unit of credit. Update course description, SLOs. Change Topcode to discipline specific Topcode (from General Work Experience). Remove repeatability.

Action: Approved, as not repeatable, pending decision from State Board.

Motioned: Jacki

Seconded: Jenn G.

All in Favor: No abstentions

Automotive Services Technician – Certificate of Achievement

Revision: Remove AUSER-097 and 107 as course requirements. Decrease overall major units to 40.5 units (from 43.5)
Note: the unit value for a couple of courses in this degree were recently increased, offsetting some of the overall unit reduction.

Action: Tabled, due to lack of representation.

Motioned: Jacki

Seconded: Jenn G.

All in Favor: No abstentions

DISCUSSION ITEMS

PRESENTATIONS FROM THE PUBLIC

Updates on 099s – Regarding repeatability. It's a local decision, except the legislation that says it's a local decision, refers you back to the part of Ed Code that says it's not repeatable and we cannot at local discretion say you can ignore that for co-op classes.

5C's (Curriculum Committee for California) Meeting this past week – Unanimous consensus was of course these classes should be repeatable. They are going to present it to the state, to say this was a mistake and that these classes should be repeatable. The State (Governing Board) is meeting on November 13, 2024. Typically, they can only confirm mistakes for spelling errors and they could potentially look at this and say, if this was your intent, we may need to redo this process.

Recommendation for today: Review the courses and do a tentative approval of everything, except repeatability.

- If the state says these are repeatable, they're fine.
- If the state says no, then, we'll have more information at that time.

Deadline for addendum is before registration, which starts in 2 weeks. The committee recommended that we leave the 099s off until we get a final answer on repeatability.

ADJOURNMENT

The meeting adjourned at 3:45pm. The next meeting is scheduled for November 13, 2023 in GE 305.